Texas Hazlewood Act Exemption Documentation Checklist
Dependent and Spouse Applicants

The Hazlewood Exemption covers 100% of tuition and MOST fees, excluding student services fees. All documentation must be submitted through document uploader at least 10-15 business days before payment deadlines, incomplete packets will not be accepted. Documentation will not be accepted after the last day of the term. If applicable, you may stack Chapter 33, at less than the 100% rate or Chapter 35 DEA with the Hazlewood Exemption.

Requirements for a Dependent or Spouse of 100% Disabled/Deceased Veteran Applicant:
___ Hazlewood Act Exemption Application Form TVC-ED-1
___ DD Form 214 Certificate of Release or Discharge from Active Duty (Member 4 or Service 2) or DD Form 1300 Report of Casualty (if applicable)
___ Males between the ages of 18-25 must submit proof of Selective Service Registration
___ Applicants must submit proof of dependency/relation to the Vet such as a birth certificate, marriage certificate, adoption documentation, or recent IRS transcript of tax return indicating dependency of child (we do not accept 1040 tax returns)
___ VA Rating Decision Letter if the Veteran is disabled at 100% total and permanent or considered as such or Chapter 35 DEA Certificate of Eligibility listing Veteran’s social security number
___ Required only if veteran served on or after 8/1/2009. VA Certificate of Eligibility for GI Bill benefits or proof of no available VA Education benefits under dependent/spouse applicant’s name
___ Print out of remaining Hazlewood Database hours from the TVC website
___ Student must be enrolled as an In-state resident for requested term

Requirements for Renewals (Renewal is NOT automatic):
This is only for consecutive subsequent semesters after an initial application has been turned in to UTSA. If you have missed a long semester (Spring or Fall) you must complete TVC-ED-1.
___ Application for Continued Enrollment Form TVC-ED-2

Important Links to Obtain Checklist Requirements:
Document Uploader: https://uploader.it.utsa.edu/Account/Login
USA Hazlewood Website: www.utsa.edu/va/certification/hazlewood.html
Texas Veterans Commission & Database: https://www.tvc.texas.gov/education/hazlewood/
VA Certificate of Eligibility for GI Bill Benefits: www.va.gov/education/how-to-apply
Tax Transcript: www.irs.gov/individuals/get-transcript
Selective Service: www.sss.gov
DD214: www.archives.gov/veterans/military-service-records

All documents may be submitted via document uploader through the following prompts:
Department: Veterans Affairs
Term: Select term you are requesting use of benefit
Category: Hazlewood
Documents: First Time Application/Supporting Document

UTSA Center for Military Affiliated Students
One UTSA Circle, San Antonio, TX 78249
Phone: 210-458-4540 10AM-2PM Monday through Friday
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