Texas Hazlewood Act Exemption Documentation Checklist for Legacy Applicants

The Hazlewood Exemption covers 100% of tuition and MOST fees, excluding student services fees. All documentation must be submitted through document uploader at least 10-15 business days before payment deadlines, incomplete packets will not be accepted. Documentation will not be accepted after the last day of the term. If applicable, you may stack Chapter 33, at less than the 100% rate, or Chapter 35 DEA with the exemption.

Requirements for a Legacy Transfer Applicant:
___ Hazlewood Act Exemption Application Form TVC-ED-1
___ DD Form 214 Certificate of Release or Discharge from Active Duty (Member 4 or Service 2)
___ Non-Veteran males between the ages of 18-25 must submit proof of Selective Service Registration
___ Applicants must submit proof of dependency/relation to the Vet such as a birth certificate, marriage certificate, adoption documentation, or recent IRS transcript of tax return indicating dependency of child (we do not accept 1040 tax returns)
___ Be 25 years or younger on the first day of the semester for which the exemption is claimed
___ Required only if the veteran served on or after 8/1/2009. VA Certificate of Eligibility for GI Bill benefits or proof of no available VA Education benefits under Legacy Applicant’s name
___ Hazlewood Database hours sheet
___ Veteran Death Certificate (if applicable)
___ Student must be enrolled as an In-state resident for requested term and degree seeking in an approved program

Requirements for Renewals (Renewal is NOT automatic):
This is only for consecutive subsequent semesters after an initial application has been turned in to UTSA. If you have missed a Spring or Fall term you must complete TVC-ED-1.
___ Application for Continued Enrollment Form TVC-ED-2

Important Links to Obtain Checklist Requirements:
Document Uploader: https://uploader.it.utsa.edu/Account/Login
UTSA Hazlewood Website: www.utsa.edu/va/certification/hazlewood.html
Texas Veterans Commission & Database: https://www.tvc.texas.gov/education/hazlewood/
VA Certificate of Eligibility for GI Bill Benefits: www.va.gov/education/how-to-apply
Tax Transcript: www.irs.gov/individuals/get-transcript
Selective Service: www.sss.gov
DD214: www.archives.gov/veterans/military-service-records

All documents may be submitted via document uploader through the following prompts:
Department: Veterans Affairs
Term: Select term you are requesting use of benefit
Category: Hazlewood
Documents: First Time Application/Supporting Document

UTSA Center for Military Affiliated Students
One UTSA Circle, San Antonio, TX 78249
Phone: 210-458-4540 10AM-2PM Monday through Friday
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